

JOINT ADMINISTRATIVE OFFICER MEETING

Marriott Beachside Hotel - Flagler Ballroom
3481 North Roosevelt Boulevard, Key West, Florida 33040
305.296.8100

http://gulfcouncil.org/council_meetings/CCC/CCCMeeting.php

Monday	June 22, 2015		
	2:00 PM - 5:00 PM	Registration - 2nd Floor Above Hotel Lobby	
Tuesday	June 23, 2015	CCC Convenes	
	9:30 AM - 10:00 AM	Welcome and Introductions	Kevin Anson Eileen Sobeck
	10:00 AM - 12:00 PM	Budget	
		- 2016 Budget	Brian Pawlak
		- National Observer Funding Allocation	C. Oliver/S. Rauch
	12:00 PM - 1:30 PM	Lunch	
	1:30 PM - 3:30 PM	MSA Reauthorization	
		- Legislative Updates	Congressional Staff
		- CCC Discussion	Kevin Anson
	3:30 PM - 3:45 PM	Break	
	3:45 PM - 5:00 PM	Administrative Officers Break Out to Flagler Ballroom A-1	
		Performance Evaluation Processes	Roundtable
		Travel Procedures	
		Webinars In Lieu of Physical Meetings	
		FLSA Updates by Each Council	
		Human Resource Services	Carol Sollazzo
		Worker's Compensation Process	Gail Bendixen
		- Handling Claims	
		- Protecting the Councils	
		- Issues Unique to the Councils	

Wednesday June 24, 2015 Administrative Officers - Flagler Ballroom A-1

- 8:30 AM - 11:00 AM** Statement of Financial Interests Process Sandy Stone
- 2015 Changes to Submission Process Brian Fredieu
- Council Responsibilities for Identifying Potential COI Before Meetings
- Recusals
- Annual Report to Congress
- Determining Eligibility of Stipends for NOAA Contractors
- 11:00 AM - 12:00 PM** Affordable Care Act and the Councils Mike Collins
- Cost Issues
- Level of Benefits
- FEHBP / Councils
Post Retirement Medical Insurance Cathy Readinger
- 12:00 PM - 1:30 PM** **Lunch**
- 1:30 PM - 5:00 PM** Uniform Administrative Requirements, Cost Principles, and Audit Requirements Dan Namur
Multi-Year Budget Exercise
Federal Student Loan Forgiveness Program Cathy Readinger
Contracting Cathy Readinger
- Standardized Provisions Sandy Stone
- Rights in Data Issues
- State and University Contracts
- New contract documentation required with budget submissions

Thursday June 25, 2015 Administrative Officers - Flagler Ballroom A-1

- 8:30 AM - 12:00 PM** Actuarial Reports on Council Benefits Sandy Stone
Cathy Readinger
Council Pay Scales Roundtable
Update of Council Benefits Roundtable
[including associated costs]
DOC / NOAA Legal Assistance Jeff Roberson
(via teleconference)